

NY44 HealthTrust 2024-2025 Medical Billing Dates

The Health Trust Monthly Billing report will be generated from the Bswift Program on the following billing dates listed below. An invoice will be sent to the schools payable the 5th of every month. It is the school's responsibility to review the Billing Suite reports from Bswift and verify eligible enrollees on the billing.

Remember to view and save the Trust Monthly Billing from Billing Suite 2.0; along with running the Change reports every month.

- Limited to no more than 60 days from the date of the change in Bswift
- 2% late fee will be assessed after the 15th of any month in which payment was not received.
- Open Enrollment is the month of May to be effective July 1st.

Retroactive adjustments to the invoices necessary as a result of the addition or termination of enrollees will be as follows:

- Additions from the 1st of the month to the 15th of the month will be reflected on the invoice.
- Additions will not be adjusted between 16th of the month to the last day of the month.
- If there is a termination any time during any month, the full contribution for coverage will be charged for that month. Coverage extends to the last day of the month in which termination occurs. SPD Sec17 A.
- When removing a dependent(s) that **results in a coverage tier change**, the full contribution amount will be charged for that month. Example: Termination of dependent results in a coverage change from Family to Single, the Family rate will be charged for the full month. The new tier rate will begin the following month.
- In Bswift: When terminating coverage, do not use a date more than 30 days in the future or the coverage will terminate too soon. Prior date terminations of more than 60 days cannot be done in Bswift and for that type of verifiable correction, please contact the NY44 Trust.

Monthly Billing Dates		Invoice Date
June 5, 2024		July 1, 2024
July 3, 2024		August 1, 2024
August 7, 2024		September 1, 2024
September 4, 2024		October 1, 2024
October 2, 2024		November 1, 2024
November 6, 2024		December 1, 2024
December 4, 2024		January 2, 2025
January 2, 2025		February 1, 2025
February 5, 2025		March 1, 2025
March 5, 2025		April 1, 2025
April 2, 2025		May 1, 2025
May 7, 2025		June 1, 2025
June 4, 2025		July 1, 2025