

NY44 Health Benefits Plan Trust Board Meeting

Minutes: Number 103, June 20, 2019

A. Opening of Meeting 3:09 PM

In attendance: Vice Chair Deborah Piatek, Trustees, Elizabeth Freas, Candace Reimer, Donna Walters, Scott Decker, Kate Huber (conference call), Michelle Okal-Frink (conference call). Also attending: Co-Plan Administrator Tom Pomodoro, Manager of Finance & Enrollment Alice Riley, Customer Service Coordinator, Anne Menard, and Darcie Falsioni of Nixon Peabody.

Not in Attendance: Trustee Jim Fregelette. Also, not in attendance, Doreen Kausner, Manager of Data Informatics & Finance.

Chair, John Pope, entered meeting at 3:12 PM.

1. Public Comments and Questions

There were no public comments or questions.

B. Presentations/ Informational Items

1. Fiscal Update

Finance and Enrollment Manager, Alice Riley, presented the summary balance sheet and provided an update on revenues and expenses. These documents are available on the NY44 Health Trust website. Alice reported that the cash and investment accounts of the Trust have increased.

2. Plan Administrator's Report

a. Status of Districts

All MVP districts, except North Rockland and Fulton Montgomery College, have given their one year exit notice to NY44 Health Trust.

b. Authorization to extend current 247 Online Care contract through June 30, 2019, and execute renewal with WellNow Urgent Care (formerly 247 Online Care), effective July 1, 2019.

Within the next month, a coupon code will be issued to NY44 Health Trust enrollees. This will allow a faster login rather than the full registration process.

C. General Trust Business

1. Employment Contract for Anne Menard, effective July 1, 2019

2. Appoint or Extend Current Appointments of Chair and Vice Chair, effective July 1, 2019

A suggestion was made for the Chair to be shared equally by Labor and Management.

3. 2019/2020 Lease Agreement with Erie 1 BOCES

A suggestion was made to accept the price increase for the current square footage, until further review can be made.

4. Secretary to the Board of Trustees

5. Annual Conflict of Interest Sign Off

Everyone in attendance was given the document to sign and return for the auditors

6. Approval of Updated Trust Policies

The policies have been updated due to the Management Letter from Baghat.

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- a. Credit Card Policy
- b. Reimbursement of Mileage Policy
- c. Travel and Conference Expenses Policy
- d. Trust Reserve Policy

7. Proposed Meeting Dates for 2019/2020 Plan Year

All meetings to begin at 3 PM in C227, unless otherwise noted. The proposed dates correspond with the 2018-2019 schedule. Since there are conflicts with schedules, it was advised that Board member review their schedules before the meeting on August 5, 2019.

Monday, August 5, 2019 (Noon)

Monday, October 7, 2019

Monday, December 16, 2019

Monday, March 9, 2020

Monday, May 4, 2020

Monday, June 22, 2020

D. Approval of Minutes

1. Meeting Number 102, May 2, 2019

The motion to approve the minutes from Meeting 102, held May 2, 2019, was made by Donna Walters, seconded by Liz Freas, and carried unanimously.

CARRIED (103-1)

E. Old Business

1. Management Trustee to replace Melody Jason

Tabled until next meeting.

F. New Business

1. Resolution to Approve Employment Agreement for Anne Menard

The motion to approve the employment agreement for Anne Menard effective July 1, 2019 was made by Scott Decker, seconded by Michelle Okal-Frink, and unanimously approved.

CARRIED (103-2)

2. Resolution to Appoint or Extend Appointments of Chair and Vice Chair, Board of Trustees **TABLED**

3. Resolution to Approve 2019/2020 Lease Agreement with Erie 1 BOCES

The motion to approve the 2019/2020 lease agreement with Erie 1 BOCES was made by Candice Reimer, seconded by Deborah Piatek, and unanimously approved.

CARRIED (103-3)

4. Resolution to Authorize the extension of the current 247 Online Care contract through June 30, 2019

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The motion to authorize the extension of the current 247 Online Care contract through June 30, 2019 was made by Candice Reimer, seconded by Liz Freas, and unanimously approved.

CARRIED (103-4)

5. Resolution to execute a contract renewal with WellNow Urgent Care (formerly 247 Online Care) effective July 1, 2019

The motion to execute a contract renewal with WellNow Urgent Care effective July 1, 2019 was made by Donna Walters, seconded by Scott Decker, and unanimously approved.

CARRIED (103-5)

6. Resolution to Appoint Anne Menard as Secretary to the Board of Trustees

The motion to appoint Anne Menard as Secretary to the Board of Trustees was made by Donna Walters, seconded by Deborah Piatek, and unanimously approved.

CARRIED (103-6)

7. Resolution to Approve Updated Trust Policies

The motion to approve the updated Trust policies was made by Scott Decker, seconded by Deborah Piatek, and unanimously approved.

CARRIED (103-7)

8. Resolution to Approve Board of Trustees' Meeting Dates for 2019-2020 Plan Year

TABLED

G. Adjournment

1. Next Board of Trustees' Meeting will be on Monday, August 5, 2019, at 12 PM in the Health Trust Conference Room, C227

The motion to adjourn at 3:40 PM was made by Donna Walters, seconded by Scott Decker, and unanimously approved.

CARRIED (103-8)

Trustees entered Executive Session at 3:45 PM. Executive Session adjourned at 5:30 PM.

Respectfully Submitted,

Anne Menard
Secretary to the Board of Trustees