

NY44 Health Benefits Plan Trust Board Meeting

Minutes: Number 102, May 2, 2019

A. Opening of Meeting 3:05 PM

In attendance: Chair John Pope, Vice Chair Deborah Piatek, Trustees, Elizabeth Freas, Candace Reimer, Donna Walters, Kate Huber, Michelle Okal-Frink (conference call). Also attending: Co-Plan Administrators Jeni Kapalczynski and Tom Pomodoro, Manager of Finance & Enrollment Alice Riley, Customer Service Coordinator, Anne Menard, and Darcie Falsioni of Nixon Peabody.

Not in Attendance: Trustees Jim Fregelette and Scott Decker. Also, not in attendance, Doreen Kausner, Manager of Data Informatics & Finance.

1. Public Comments and Questions

Trustee, Donna Walters, inquired about a form which enrollees can use to submit Prior Authorization requests to PBD for Member Pays the Difference program. The form will be mailed to members currently prescribed non-preferred brand drugs.

B. Presentations/ Informational Items

1. Fiscal Update

Finance and Enrollment Manager, Alice Riley, presented the summary balance sheet and provided an update on revenues and expenses. These documents are available on the NY44 Health Trust website. Alice reported that the financial health of the Trust is “going in the right direction”.

2. Plan Administrator’s Report

a. Summary Plan Description and Summary of Benefits and Coverages for July 1, 2019

SPDs and SBCs have been updated and are posted on the NY44 website. Effective July 1, 2019, there will be a single SPD and SBC for MVP, now that all regions have been combined.

b. Status of Districts

There is a list of districts on the shared drive. Co-Plan Administrators will review the liaison list to better balance the representation.

c. Liability Insurance Contract Extension

The Board will be asked to make a resolution to approve Russell Bond through May 1, 2020.

d. Contract Renewal with Bahgat & Laurito-Bahgat

The proposal for auditing services had a nominal increase. The Board will be asked to make a resolution to approve the contract with Bahgat & Laurito-Bahgat through June 30, 2022.

e. Management Chair and Vice Chair Appointments

Appointments will be effective July 1, 2019 and will be discussed at the next meeting.

NY44 Health Benefits Plan Trust Board Meeting

Minutes: Number 102, May 2, 2019

f. Proposed Meeting Dates for 2019/2020 Plan Year

All meetings to begin at 3 PM in C227, unless otherwise noted. The proposed dates correspond with the 2018-2019 schedule, but “Monday” can be any day based upon availability of board members. Trustees will review calendars, and dates will be approved at the June meeting.

Monday, August 5, 2019 (Noon)

Monday, October 7, 2019

Monday, December 16, 2019

Monday, March 9, 2020

Monday, May 4, 2020

Monday, June 22, 2020

C. Approval of Minutes

1. Meeting Number 101, February 28, 2019

The motion to approve the minutes from Meeting 101, held February 28, 2019, was made by Donna Walters, seconded by Candace Reimer, and carried unanimously.

CARRIED (101-1)

D. Old Business

1. Management Trustee to replace Melody Jason

Tabled until next meeting.

E. New Business

1. Resolution to Approve Contract Extension with Russell Bond for Liability Insurance through May 1, 2020

The motion to approve the contract extension through May 1, 2020 was made by Kate Huber, seconded by Deborah Piatek, and unanimously approved.

CARRIED (101-2)

2. Resolution to Approve Contract Renewal with Bahgat & Laurito-Bahgat through June 30, 2022

The motion to approve the contract renewal through June 30, 2022, was made by Candace Reimer, seconded by Donna Walters, and unanimously approved.

CARRIED (101-3)

3. Resolution to Approve Board of Trustees' Meeting Dates for 2019-2020 Plan Year

TABLED

F. Adjournment

1. Next Board of Trustees' Meeting will be on Thursday, June 20, 2019, at 3 PM in the Health Trust Conference Room, C227

NY44 Health Benefits Plan Trust Board Meeting

Minutes: Number 102, May 2, 2019

The motion to adjourn at 3:35 PM was made by Elizabeth Freas, seconded by Donna Walters, and unanimously approved.

CARRIED (101-4)

Trustees entered Executive Session at 3:35 PM. Executive Session adjourned at 5:00 PM.

Respectfully Submitted,

Anne Menard
Secretary to the Board of Trustees